

# Information Needs Presidents Council January 18, 2022



Education That Works

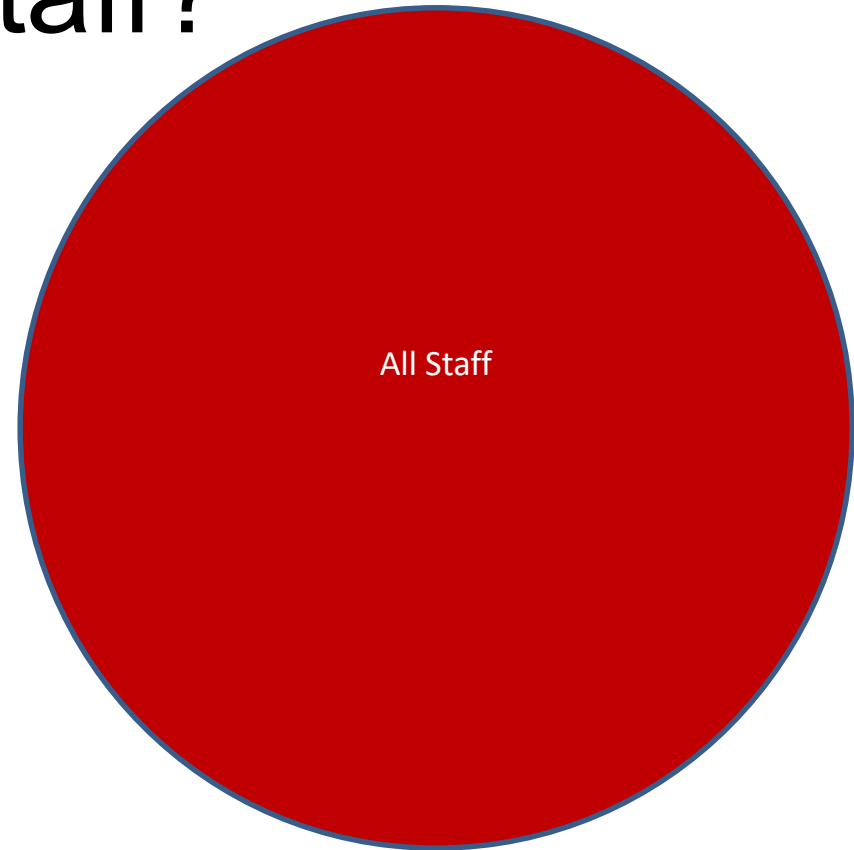


# Distribution Lists

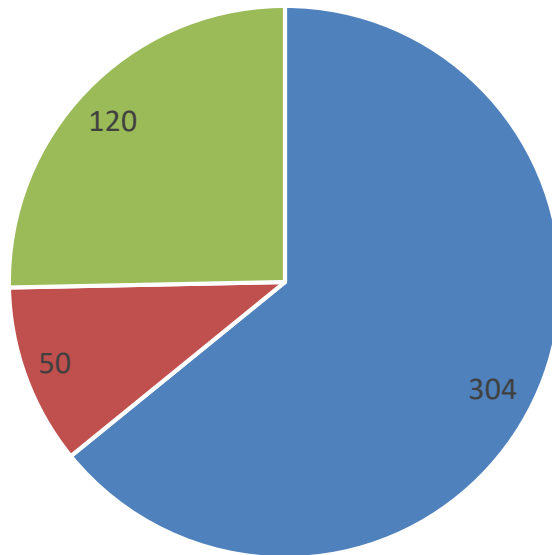
- What we know
  - Urgency
    - first day of being hired
    - Short notice messages
  - Names matter
- What we need to know
  - Who needs what information?
    - All Staff?
    - All Faculty or some faculty?
    - Classified?

# What kind of Information Comes to All Staff?

- Emergencies
  - Weather
  - Power
  - Quarantine
  - Shift to remote working
- ?



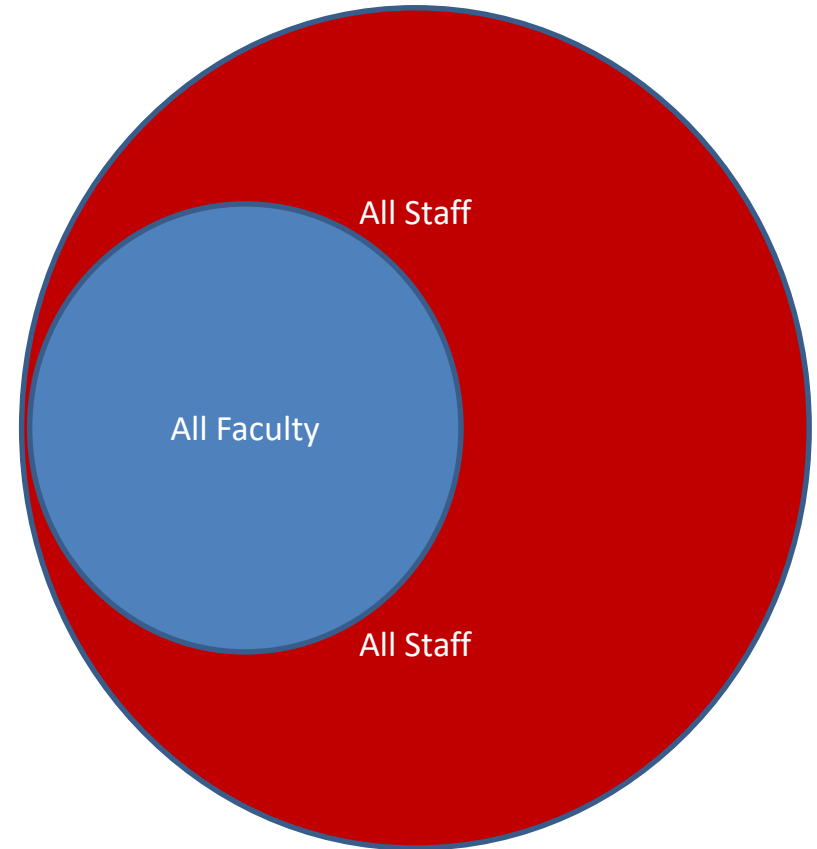
# Faculty Groups



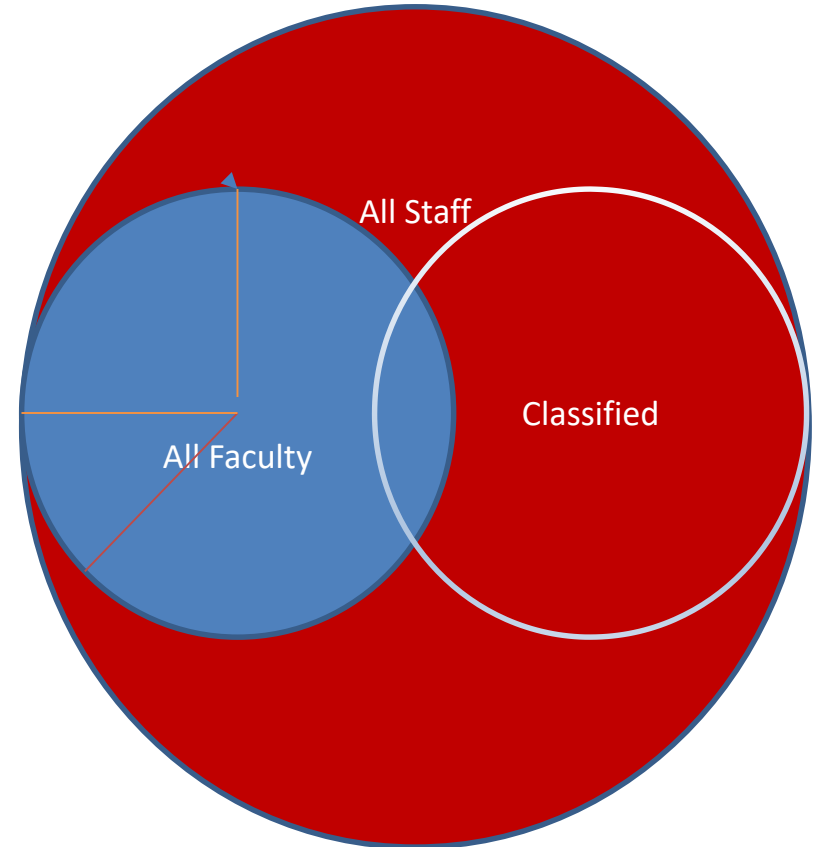
■ Associate Faculty   ■ Non Represented Faculty   ■ Full Time Faculty

# What Kind of Information do All Faculty need?

- Beginning of term
- Inservice
- Withdrawal deadline
- End of term
- ?
- Emergencies
  - Remote teaching
  - ?



# What Kind of Information do All Classified Need?



# Other Thoughts?